

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
August 16, 2017, 9:00 a.m., BCC Regular Meeting – Commission Board Room
1331 South Blvd., Chipley, FL 32428

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent Chairman	Tray Hawkins	Todd Abbott Vice-Chairman	Steve Joyner

I. PROCLAMATION

- A. Call to Order – Chairman Kent
- B. Invocation/Pledge – Mr. Matt Sawyer/Chairman Kent

The Washington County Board of County Commissioners met on the above-referenced date with the following members present: Chairman Kent, Commissioners Bush, Hawkins, Abbott, and Joyner.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney
Jeff Massey, County Administrator
Lora C. Bell, Clerk of Court
Risha Brantley, Deputy Clerk

II. ADOPT THE AGENDA – **Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to adopt the agenda.**

III. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. – None

IV. AGENDA ITEMS

- Opportunity Florida – This item was removed.
- Commitment Letter for Opportunity Florida – Chairman Kent

Commissioner Hawkins offered a motion, seconded by Commissioner Abbott, and carried to compose a commitment letter

to Opportunity Florida and pay the \$2,900.00.

- Kirkland Road CEI – This item was not discussed.
- SHIP Annual Report – Garrett Griffin, West Florida Regional Planning Council presented the Board with an annual report that contained (3) years and a SHIP certificate, requesting Board approval for the chairman to sign.

Commissioner Hawkins offered a motion, seconded by Commissioner Abbott, and carried to accept the annual reports for the SHIP program and Local Housing Incentive Certification.

- Rhythm Development of Regional Impact Resolution – Megan Polk, WFRPC Planner presented the Board with a resolution to rescind the rhythm development regional impact, which was approved 2012. At a later time they intend to apply for a future land use amendment to change the property to agricultural but first, the Department of Economic Opportunity requires the DRI has to be rescinded.

Discussion was held by Commissioners Abbott, and Hawkins, as well as Brandi Lowery and County Attorney Goodman.

County Attorney Goodman advised the Board if this change is approved there will no longer be an open or outstanding DRI on the property. The staff has looked at the property and contacted state agencies to ensure nothing is outstanding on their end.

Commissioner Hawkins offered a motion, seconded by

Commissioner Abbott and carried to remove the DRI from the property.

- Petition to Vacate Plat – St. Mary’s Road – Caryville – Megan Polk, WFRPC Planner addressed the Board in reference to a plat vacate request submitted by Elder Tony Howard. The property is located at the corner of St. Mary’s Road and Phillips Street.
Staff recommends approval of the proposal as well as the fee waiver request of \$1,500.00, being reduced to \$750.00 due to financial hardship of the church.

The future intent is to apply for a special exception to change the property to a cemetery.

Discussion was held by Commissioners Abbott and Hawkins, as well as Brandi Lowery.

Commissioner Hawkins offered a motion, seconded by Commissioner Bush and carried to approve the recommendation of the Planning Commission and the City of Caryville, to include the reduced rate.

- Floodplain Management Ordinance – Brandi Lowery, Planning Secretary read the draft ordinance heading as follows: An ordinance by the Board of County Commissioners of Washington County, Florida amending Washington County, Florida’s code of ordinances to repeal Washington County land development code, article V development, design, and improvement standards, appendix A., and ordinance 2011-3, as amended in the Washington County floodplain management ordinance;

to amend the Washington County code of ordinances, chapter 14 buildings and building regulations to adopt a new floodplain management ordinance, to adopt a flood hazard map, to designate a floodplain administrator, to adopt procedures, and criteria for the development in the flood hazard areas, and for other purposes; providing for applicability; repealer; severability; and the effective date.

The ordinance has been advertised and read.

The administrator is Cliff Knauer.

Discussion was held by Commissioners Abbott, Hawkins, Bush, and Kent, as well as County Engineer Knauer, County Attorney Goodman, and Jim Town, Citizen.

Brandi Lowery, advised the Board the ordinance is to adopt procedures and the criteria and development in a flood plain. The ordinance does not dictate the location of the floodplain.

Commissioner Hawkins offered a motion, seconded by Commissioner Bush and carried 4 to 1, with Commissioner Abbott opposed.

(This motion did not carry because it was not the accurate time)

Brandi Lowery advised the Board this is the first reading and the second reading will officially approve the ordinance on the 24th, which is the same for the second ordinance.

- Small Scale FLUM Amendment – Brandi Lowery, Planning Secretary read

the draft ordinance heading as follows: An ordinance by the Board of County Commissioners of Washington County, Florida amending through the small scale amendment process the adopted comprehensive plan for Washington County, Florida dated April 4, 1991, as amended, which controls future land use, guides public facilities, and protects natural resources pursuant to the local government comprehensive planning and land development regulations act (chapter 163, Florida Statutes); providing for a copy on file; providing for severability; and providing for an effective date.

County Attorney Goodman confirmed the ordinance had been advertised for upcoming week.

- HR Management Update – This item was not discussed.
- E-911 Rural County Grant – Deidra Pettis, E-911 requested signature approval from the Board for the annual maintenance grant, which is through the state. The county has no matching funds.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to accept this/for them to sign for the grant.

- Earl Gilbert Road – Commissioner Hawkins addressed the Board in regards to the City of Chipley developing south of I-10 on 77. They are have put their water and sewer attached but intend to come back and allow natural gas hookups on that same path. He requested the Board give them permission to saw cut the roads and install their pipe before the state does their tie-in. This is not the mainline installation.

Commissioner Bush confirmed this as being the chase line.

Discussion was held by Commissioners Abbott, Joyner, and Bush.

Commissioner Hawkins advised the Board that he would like approval for this to be done not only on Earl Gilbert Road but any county road that they are going to run gas under it and the state is going to re-pave the apron.

County Attorney Goodman advised the Board that he would create a resolution giving the County Administrator the authority to coordinate with the city in regards to the project.

- Christmas Coloring Contest – Commissioner Hawkins advised the Board that Walmart has agreed to contribute a \$25.00 gift card to the winners who can come up before the Board. The pictures will be displayed by the Christmas tree that is located at the county annex. It will be offered to kindergarten classes at Washington County Christian, Grace and Glory, Vernon Elementary, and Kate Smith as well as the 5th grade.

The Board expressed support of the event.

- V. FEMA COORDINATOR – Kevin Mooneyham, Wheeler Emergency requested approval of task orders for September, October, and November.

Discussion was held by Commissioners Hawkins, Abbott, Bush, and Kent as well as County Administrator Massey.

The Board's consensus is for Mr. Mooneyham to bring an update before the Board regarding submissions, and the status of each process.

County Administrator Massey advised the Board that a hold had been placed on future payments due to the county by the state due to the state requesting a return of funds from the county.

At this time the hold has been placed on hold.

Commissioner Hawkins requested Mr. Mooneyham to include in his update any outstanding issues that may affect payments.

Commissioner Hawkins offered a motion, seconded by Commissioner Abbott and carried to approve task orders for September – November from the FEMA coordinator.

VI. PUBLIC WORKS SUPERVISOR – Johnny Evans updated the Board on the following:

- (5) bush hogs, (2) boom mowers, and a patch truck are actively being used in the county

Discussion was held by Commissioners Abbott.

- Commissioner Hawkins requested the blades on the bush hogs be changed earlier than a couple of months to produce a cleaner cut.

Discussion was held by Commissioner Bush, County Administrator Massey, and Johnny Evans.

- Commissioner Joyner requested an update on the mixer.

Johnny Evans advised the delivery status on the mixer is (5) months out.

- Commissioner Hawkins requested an update on a spray truck.

Johnny Evans advised they are currently waiting for a 450 truck from EOC.

County Administrator Massey updated the Board. The truck will come from EMS, which is anticipated for the middle of September.

Johnny Evans advised the Board the employees that are studying to receive the license are concerned about liability issues.

County Attorney Goodman advised the employee is performing work on behalf of the county as an employee of the county, which holds the county liable.

Discussion was held by Commissioner Bush, Johnny Evans, and County Administrator Massey.

Chairman Kent called a recess at 9:58 a.m. The meeting resumed at 10:16 a.m.

VII. COUNTY ENGINEER – County Engineer Knauer addressed the Board on the following:

- Usery Road Sidewalk Project – Travis Howell, Alday Howell Engineering addressed the Board in regards to the best route to install the sidewalk along Usery Road. If the sidewalk is installed on the west side a crosswalk may need to be added at the nursing home.

Another option is going on the east side up to the nursing home and crossing over. If you go all the way down the east side a crosswalk will need to be installed in the curve at Pine Avenue.

Discussion was held by Commissioners Abbott, Hawkins, and Travis Howell.

Travis Howell advised the Board a negative to installing the sidewalk on the west side is the number of houses and driveways.

Discussion was held by Commissioners Bush, Abbott, Hawkins, Kent, and County Engineer Knauer.

Travis Howell advised the Board the Board's direction was to look at the west side, make sure that they feel it can be built on that side for that amount but if not they will come back before the Board.

Commissioner Abbott advised Mr. Howell if it cannot be done he would like for them to stay on the east side, up to the nursing home, and cross and go on down to the west side.

Chairman Kent confirmed if the west side cannot be done the only other option would be to cross over at the nursing home.

County Engineer Knauer addressed the Board on the following items:

- Kent Road – The survey is currently pending on the advanced funding agreement being received.

Commissioner Abbott requested County Administrator Massey provide the Board with an update on the status of the advanced funding agreement.

- Rock Contract – The rock contract is complete with Graham Land Company.

To ensure reimbursements are received Shannon is working with Wheeler Emergency to ensure they have the documents for their close-out. The same process is occurring for contracts a. and b.

- Keen Kutter Road – North Florida Construction did a great job on Keen Kutter Road.

Commissioner Hawkins clarified with Danny Jackson and Johnny Evans that they will replace the culverts.

Danny Jackson suggested next week. The current 24' will be replaced with 18'.

Commissioner Hawkins confirmed that a headwall will be installed on both sides.

- Obie Street – The survey is complete on Obie Street with design work projected for the week of August 21st.
- Bonnet Pond – The survey is currently in progress.
- Kirkland Road – The scoring sheets have been received on the CEI RFP construction inspection on Kirkland Road, in which the committee members ranked Melvin Engineering the highest.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve Melvin Engineering to perform the CEI construction inspection on Kirkland Road.

VIII. COUNTY ADMINISTRATOR – County Administrator Massey addressed the Board.

- Senior Planner - Marla Hayes, Human Resource advised the Board a Steven Cramer has been hired for the planning position and will start Monday, August 21. He is currently a senior code enforcement officer with Palm Beach County, with 30 plus years of experience.

Commissioner Abbott offered a motion, seconded by Commissioner Bush, and carried to terminate the contract with West Florida Regional Planning Council.

- Communication Tower – County Administrator Massey advised the Board that Travis Hall has expressed interest in Mud Hill tower to install internet services for the south end of the county.

County Attorney Goodman advised the Board that there are two issues, which are 1) does the county want to be in the business of leasing the county tower space on county-owned towers, and 2) how would the county like to approach leasing that tower space or giving tower space out.

The Board has to determine if this is something that they would like to do.

Discussion was held by Commissioners Hawkins, Bush, and Abbott as

well as Travis Hall, citizen, and County Attorney Goodman.

County Attorney Goodman advised the Board if they would like to proceed to put out an RFP, task County Administrator Massey and his staff in receiving the proposals, and make a recommendation to the Board on a scoring system.

The Board has the option to proceed or reject all proposals.

Commissioner Hawkins offered a motion, seconded by Commissioner Abbott, and carried to put an RFP out for the tower space.

Commissioner Bush addressed County Attorney Goodman. Any decision that the Board makes needs to assure that the function of the county's tower is not impacted.

County Attorney Goodman advised that he will work through the communications committee and internal staff to ensure that what is being bid is what the market will want.

Commissioner Bush requested that there is language included that the operation of the county tower supersedes any contract, especially in regards to emergencies.

- Cotton Landing – County Administrator Massey advised the ribbon cutting for cotton landing is on the 23rd at 10:00 a.m.

Commissioner Hawkins requested the discussion of hiring the new

county attorney be changed from September 7th to September 5th at 9:00 a.m.

IX. CLERK – None

X. COUNTY ATTORNEY – County Attorney Goodman advised the Board that Lynne Abel, Emergency Management requested his assistance updating the radio communications resolution to include that the radio communications surcharge fund committee will provide their annual budget report September or October of each year instead of July.

This item was placed on the consent agenda.

Marla Hayes, Human Resource advised the Board the date and time was advertised as September 7th; 10 minutes after the budget hearing.

County Attorney Goodman advised that he would issue an addendum.

Surplus Equipment – Commissioner Joyner addressed the Board in regards to surplus equipment, with one being the equipment at the horse arena.

Discussion was held by the Board with the consensus being County Administrator Massey will evaluate the surplus equipment and compile a list for the Board's review.

XI. ADJOURN – **Commissioner Hawkins offered a motion, seconded by Commissioner Joyner and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved